

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name & Address): TELEPHONE NO:	FOR COURT USE ONLY
ATTORNEY FOR (Name):	
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF BUTTE</b> <input type="checkbox"/> Butte County Courthouse One Court Street Oroville, CA 95965 (530) 532-7002 <input type="checkbox"/> Chico Courthouse 655 Oleander Chico, CA 95926 (530) 532-7009	
PLAINTIFF(S):	
DEFENDANT (S):	
<b>NOTICE OF ASSIGNMENT &amp; CASE MANAGEMENT CONFERENCE</b>	CASE NUMBER:

1. NOTICE is given of Assignment of the above entitled case for all purposes to:

Judge: \_\_\_\_\_ Courtroom: TBA

2. NOTICE is given that the Case Management Conference is scheduled as follows:

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Court Facility: ☐ CHICO (655 OLEANDER, CHICO)

**PLAINTIFF/CROSS COMPLAINANT MUST SERVE THIS NOTICE WITH SUMMONS AND COMPLAINT/CROSS COMPLAINT**

3. You **must** file & serve a completed Case Management Statement at least fifteen days before the conference.
4. You **must** be familiar with the case and be fully prepared to participate effectively in the Case Management Conference by personal or telephonic appearance. (Telephonic appearances are arranged by calling Court Call at 1-888-882-6878.)
5. At the Case Management Conference, the court shall make pretrial orders, including but not limited to:
  - a. Establishing a discovery schedule.
  - b. Ordering the case to mediation or arbitration.
  - c. Dismissing fictitious defendants.
  - d. Scheduling exchange of expert witness information.
  - e. Setting subsequent conferences and the trial date.
  - f. Consolidating cases.
  - g. Severing trial of cross-complaints or bifurcating trial of issues.
  - h. Determining when demurrers, motions to strike and other motions are to be noticed.

**\* \* \* Note: Counsel and Parties Should Review CRC §3.720-3.730. \* \* \***

**\* \* Sanctions \* \***

If you do not, (1) file the Case Management Statement, (2) attend the Case Management Conference personally or by telephone (or have counsel attend for you), and/or (3) you (or counsel appearing for you) do not participate effectively in the conference, the court may impose sanctions (including dismissal of the case and payment of money).

I declare under penalty of perjury that I am not a party to this action, am at least 18 years of age and that I personally delivered/or mailed a copy of this Notice of Assignment & Case Management Conference with the conference date and hearing time inserted to \_\_\_\_\_, a person representing the plaintiff/cross-complainant.

Date: \_\_\_\_\_, 20\_\_\_\_ Kimberly Flener, Clerk of the Court, by \_\_\_\_\_, Deputy.